

Restaurant/Bar Service Refusal Form

Date of Incident: _____

Employee: _____

Describe the reason(s) why you felt it necessary to refuse to serve alcohol to the guest:

What was the guest's reaction when service was refused?

What signs of intoxication were affecting the individual?

- Falling
- Spilling drinks
- Drowsiness
- Slurred speech
- Tearfulness
- Arguing with bartender or guests
- Difficulty standing or walking

Guest information:

Name: _____

Gender: Male Female

Height: _____

Weight: _____

Hair color: _____

Eye color: _____

Age: _____

How long was the guest on the premises? _____

How many drinks did the guest consume on the premises? _____

Did restaurant personnel assist in finding an alternate method of transportation for the guest?

List names and phone numbers of any witnesses to the refusal of service.

If police were involved, describe the events that led to calling the police to the scene:

Manager Name: _____

Manager Signature: _____

Employee Name: _____

Employee Position: _____

Employee Signature: _____